How to...

Add a Credit Card with Auto Pay

CB Books, Colleen

👤 My Preferences

[→ Log Out
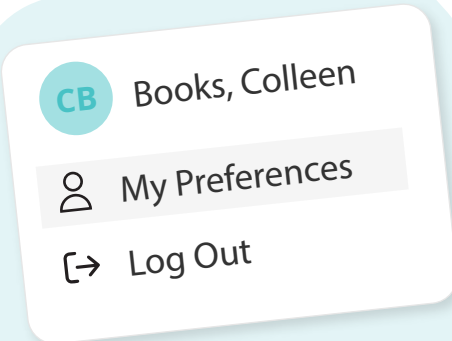
Click your name in the top right corner, then **"My Preferences"**

Books, Colleen ✎

✉ colleenbooks@example.com

🏠 123 Fake Street

💳 2 Payment Methods

Change Password
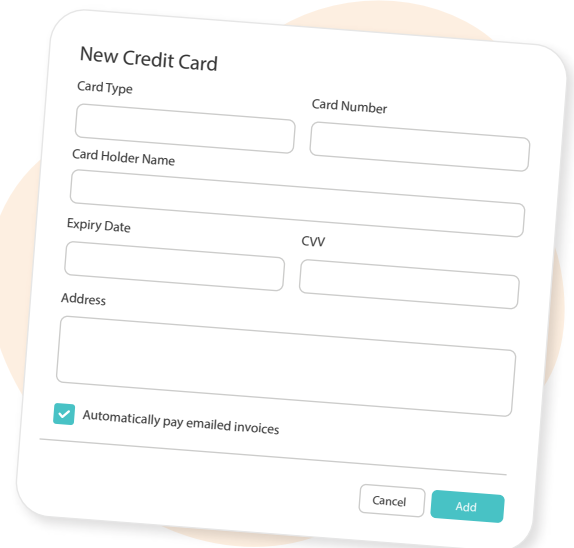
Manage Payment Methods

Click **"Manage Payment Methods"**

+ Add New ▼

💳 Add New Card

🏦 Add New Bank Account
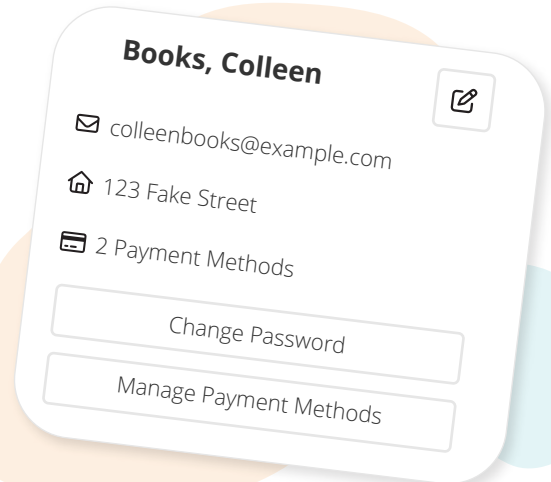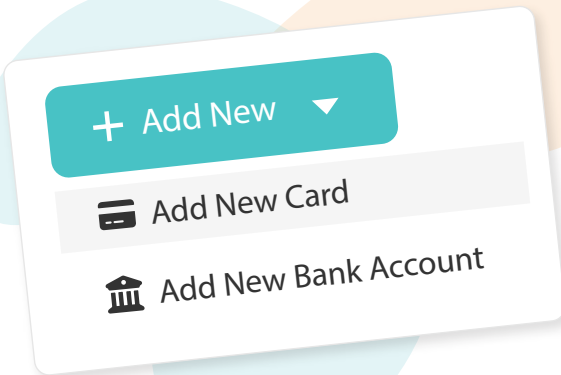
Click **"Add New"**, then **"Add New Card"**

New Credit Card

Card Type   Card Number

Card Holder Name

Expiry Date   CVV

Address

☑ Automatically pay emailed invoices

Cancel   Add

Fill in your card details, and select **"Automatically pay emailed invoices"**, then click **"Add"**

? **More questions?** Click the question mark in the top right corner to open the in-app Help Center

TutorBird